



CHRISTIAN BROTHERS ACADEMY

850 Newman Springs Road • Lincroft, NJ 07738-1698

August 2017

Dear Parents,

The purpose of the CBA Service Program is to inspire our students to reach out to others in need in their community. We aspire to motivate our students to reach out to the truly needy who are dependent, who are hungry for the basics of which life has deprived them, and who seek a more human quality of life. The heart of the Gospel -- "Do unto others as you would have them do unto you" -- is our guideline.

While at CBA, each student completes a minimum of 50 hours of Service as a CBA graduation requirement though they are encouraged to do more. A student who completes 50 hours in one year is still required to complete the minimum hours each subsequent year (15 for sophomore and junior years; 10 for senior year).

A generous service to the less fortunate, the needy, the dependent, and the poor DOES QUALIFY for the CBA Service Program. This includes LaSallian Youth Projects (which are sponsored during the academic year by CBA), Special Olympics, Soup Kitchens, Altar Server, ARC, CCD Teacher, Challenger Sports Programs, Habitat for Humanity, tutoring, and similar service projects.

Any basically selfless activity, which may be generous but is not oriented toward the needy, the less fortunate, the dependent, or the poor, DOES NOT QUALIFY for the CBA Service Program. This includes CBA Sports, chores for family members, personal employment, apprenticing/ mentoring with a business or professional, or similar activities. When in doubt, contact your Service Committee Advisor.

Service Committee Advisors:

FRESHMEN	2021	Siohban Mark	mark_family@msn.com
SOPHOMORES	2020	Barbara Tucker	wtucker370@comcast.net
JUNIORS	2019	Patricia Ralph	vjralph@aol.com
SENIORS	2018	Miriam Tort	miriam_tort@aol.com

Encourage your son to begin work on his Service hours as soon as possible and to keep track of the hours. This will make his job easier when his Service hours summary is submitted and in the future for things such as applying to National Honor Society, a job, or a college.

CBA SERVICE HOURS PROCESS:

The three-step process for the CBA Service Program is as follows:

STEP ONE: SUBMIT A SERVICE PROPOSAL

Service proposals must be submitted online by Sept. 29, 2017. Proposals must describe what the student intends to do for his Service Hours. Service Proposals can be submitted over the Summer if a student wants to do his Service Hours then. A Service Committee Advisor will review the Proposal for appropriateness, responding *only* if it does not qualify or requires clarification.

STEP TWO: COMPLETE THE SERVICE HOURS

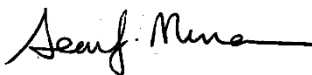
Seniors can complete volunteer service between June 1, 2017 and January 7, 2018. Freshmen, sophomores, and juniors can complete volunteer service between June 1, 2017 and March 4, 2018.

STEP THREE: SUBMIT SERVICE SUMMARY

Summaries of volunteer hours must be submitted online no later than January 8, 2018 for seniors and no later than March 6, 2018 for freshmen, sophomores, and juniors. The summary should detail what the student actually did for his Service Hours. He will need to provide the **Cooperating Organization, Dates of Service, a Contact Name and Phone Number, and a brief Description of what service was performed.** The Service Committee Advisor will review the summary and will contact the student *only* if there is a problem with the submission.

If you have any questions about your son's Service project, please do not hesitate to contact me or your Service Committee Advisor.

Best wishes for a restful and blessed conclusion to your Summer,



Sean Nunan
Associate Principal, Academics