

# ORDERING TEXTBOOKS FROM CHRISTIAN BROTHERS ACADEMY'S VIRTUAL CAMPUS WEBSITE

Follett's goal is to make the textbook shopping experience as easy as possible. For your convenience, your bookstore website has been set up for you to select your Department, then Course, then Section (DCS), after which both required and recommended books will appear.

## How to Find Your Books

Start Here: [cbalincroftnj.bkstr.com](http://cbalincroftnj.bkstr.com)

The screenshot shows the top navigation bar of the Follett bookstore website. It includes the 'BOOKSTORE' logo, a 'Shop' dropdown menu, a 'Textbooks' icon, a search bar with the placeholder text 'Search Keywords or ISBN', and links for 'Store', 'Sign in', and 'Bag (0)'. Below the navigation bar, there is a sign-in form with fields for 'Email Address' and 'Password'. A red 'SIGN IN' button is positioned below the password field, and a yellow 'Create Account >' button is at the bottom. A red link for 'Forgot Password?' is also visible. Text annotations with arrows point to the 'Sign in' link and the 'Create Account' button, providing instructions for existing and new users.

If you have shopped with Follett before, sign in with your email address and password.

If you are new to Follett, click **Create Account** to set up an account.

To begin ordering books, click the **Textbooks** icon at the top of the page

This screenshot is similar to the previous one, but the 'Textbooks' icon in the navigation bar is highlighted with a yellow box and an arrow pointing to it from the text above.

- **SHOP BY COURSE** -- select the department and course and click **Find Materials for Course(s)**.

Textbooks and purchasing options: *Used, New, Rental & Digital* will appear as available.

*NOTE: Books marked **Required** are necessary for the class and those marked **Recommended** are optional.*

- Select your book(s) and click **ADD ITEM TO BAG**
- Choose **CONTINUE SHOPPING** (more courses) or **VIEW BAG & CHECKOUT**
- **VIEW BAG & CHECKOUT:** review your order for accuracy. Edit/adjust if necessary and proceed to **Checkout**.
- **CHECKOUT:** follow the instructions and submit your order.

Refer to the **RESOURCES** section at the bottom of the website for more information or *order status, delivery options, payments accepted, returns, Textbook FAQ, etc.*

If you have additional questions call Follett Customer Service at 800.381.5151 | [csvirtual@efollett.com](mailto:csvirtual@efollett.com)

**SHOP: [cbalincroftnj.bkstr.com](http://cbalincroftnj.bkstr.com)**

