

# ORDERING TEXTBOOKS FROM CHRISTIAN BROTHERS ACADEMY'S VIRTUAL CAMPUS WEBSITE

Follett's goal is to make the textbook shopping experience as easy as possible. For your convenience, your bookstore website has been set up for you to select your Department, then Course, then Section (DCS), after which both required and recommended books will appear.

## How to Find Your Books

Start Here: [cbalincroftnj.bkstr.com](http://cbalincroftnj.bkstr.com)

The screenshot shows the top navigation bar of the Follett bookstore website. On the left is the 'BOOKSTORE' logo. Next to it is a 'Shop' dropdown menu, followed by a 'Textbooks' icon. A search bar contains the text 'Search Keywords or ISBN'. To the right of the search bar is a 'Store' link with a right-pointing arrow, a 'Sign in' link with a user icon and an upward-pointing arrow, and a 'Bag (0)' icon. Below the navigation bar, there are two text boxes with arrows pointing to the sign-in form. The first text box says 'If you have shopped with Follett before, sign in with your email address and password.' and points to the 'Email Address' and 'Password' input fields. The second text box says 'If you are new to Follett, click **Create Account** to set up an account.' and points to the 'Create Account' link. The sign-in form includes a 'SIGN IN' button and a 'Forgot Password?' link. Below the form, there is a disclaimer: 'By signing into your account, you agree to Follett's Terms of Use and consent to its Privacy Policy.' with links to 'Terms of Use' and 'Privacy Policy'.

To begin ordering books, click the **Textbooks** icon at the top of the page

The screenshot shows the top navigation bar of the Follett bookstore website. The 'Textbooks' icon is highlighted with a yellow background. The navigation bar also includes the 'BOOKSTORE' logo, a 'Shop' dropdown menu, a search bar with 'Search Keywords or ISBN', a 'Store' link with a right-pointing arrow, a 'Sign in' link with a user icon and an upward-pointing arrow, and a 'Bag (0)' icon.

- **SHOP BY COURSE** -- select the department and course and click **Find Materials for Course(s)**.

Textbooks and purchasing options: *Used, New, Rental & Digital* will appear as available.

*NOTE: Books marked **Required** are necessary for the class and those marked **Recommended** are optional.*

- Select your book(s) and click **ADD ITEM TO BAG**
- Choose **CONTINUE SHOPPING** (more courses) or **VIEW BAG & CHECKOUT**
- **VIEW BAG & CHECKOUT**: review your order for accuracy. Edit/adjust if necessary and proceed to **Checkout**.
- **CHECKOUT**: follow the instructions and submit your order.

Refer to the **RESOURCES** section at the bottom of the website for more information or *order status, delivery options, payments accepted, returns, Textbook FAQ, etc.*

If you have additional questions call Follett Customer Service at 800.381.5151 | [csvirtual@efollett.com](mailto:csvirtual@efollett.com)

SHOP: [cbalincroftnj.bkstr.com](http://cbalincroftnj.bkstr.com)

