



### Brother Joseph Miggins Service Program

**“Enter to learn, leave to serve.”** This quote is often seen at Lasallian schools, as helping those in need is one of the core principals of Lasallian Education and is certainly a hallmark of CBA. The Brother Joseph Miggins Service Program is meant to inspire Academy men to become true community leaders through service for others. The heart of the Gospel, “Do unto others as you would have them do unto you,” serves as the guiding principle. The program’s goal centers on expanding each student’s perspective of the world, those in it, and connecting them with the truly needy; those who seek a more human quality of life. The Service Program requires students to engage in direct service to, for, and alongside those in need. Freshmen are required to complete 10 hours of service by the end of the third marking period (March 25, 2022). Service will be tracked and discussed through students’ Theology class and a reflection paper will be due in the fourth marking period. Below you will find all the details and instructions you need if you would like to complete a portion or all of your 2021-2022 required service hours over the course of this summer. Service does not have to be completed over the summer, but some students may want to get a head start. The explanations and links below can be found on the Service page of the CBA website (<https://www.cbalincroftnj.org/academy-life/service-programs/>)

- **Required Hours:** Freshmen-10 hours
- The majority of your service must be **Direct Service** to, for, and or alongside those who are marginalized and hence in real need. This may include, the elderly, the poor, the homeless, the sick, the hungry, and those disadvantaged in any way. Direct service requires you to engage with those in need and others who serve them. For example filing papers at your mom's office, alone in a file room, is not direct service. Volunteering at a soup kitchen, working at a food pantry, or helping at a nursing home are examples of forms of service where you are directly serving with and for those in need and their well-being.
- Service hours will not be given for service to relatives/friends or for paid work no matter how meaningful.
- Before carrying out service, Summer Service Proposals shall be **submitted using this Google Form:** [Summer Service Proposal Google Form](#) Proposals Must be **submitted no later than August 1<sup>st</sup>**.
- Students who complete summer service must also complete a [Service Verification Form](#) (to be handed in to your Theology teacher in September) for each service organization. This form includes the total number of hours served and the signature of your service supervisor. A copy of the form is included with this mailing and it can also be found on the Service Programs page of the website.
- Additionally, those carrying out summer service hours you are **required to keep an Electronic Journal**. You are asked to write an entry each day you serve. The Journal entry should explain what service you carried out that day, any impact it had on you, and offer some description of the people you served and or served with. Simply type an entry in your favorite note taking application and save the file as *Summer Service Journal 2021*, which you will later submit to your Theology teacher once the school year begins.
- The CBA Theology Department will be assisting students through the Service Learning experience. On the first day of Theology class, the service program will be explained and deadlines will be announced for the upcoming school year.
- Please refer to the [Service Opportunities Page](#) of our website for service ideas. Also, our Campus Minister, Mr. Matt Butler, is a great source for finding service opportunities this summer and throughout the school year. Simply email Mr. Butler at [mbutler@cbalincroftnj.org](mailto:mbutler@cbalincroftnj.org) if you need additional assistance.

Sincerely,

Mr. Matthew Meehan  
Dean of Students