



CHRISTIAN BROTHERS ACADEMY

850 Newman Springs Road • Lincroft, NJ 07738-1698

August 2021

Dear Parent(s) or Guardian(s) of a Sophomore Student:

I hope this letter finds your family well and enjoying the gift of the summer months. I am excited to work with your son and welcome him back for his sophomore year. Rest assured, that in me, your son will find a passionate, supportive, experienced and fair, but firm guide for this sophomore year of growth at CBA. Considering how unique last year was, I will work hard to assist the sophomores in their continued introduction to CBA. Saint John Baptist de La Salle reminded his earliest Brother-Teachers that “Christ entrusted the students to our care.” In my role as Dean of Students, I feel blessed to accompany your son on his ongoing path towards manhood. I will do all I can to assist your son in continuing to develop a Christian Ethic as he prepares for his future endeavors.

I thank you and your son in advance for *carefully reading* each document that is presented in the August mailing and online posting. Please especially read over the **Handbook/Calendar**. As introduced to you last year, central items such as the *dress code* and *haircut regulations* should be read very carefully prior to orientation day and the beginning of the academic year. Please also pay particular attention to the instructions regarding *mobile phones*, *internet/social media usage*, and *absence/tardy procedures*. As you and your son are already aware, knowledge of such information and expectations are centrally important in assisting each young man in continuing to develop an Ethic reflective of an Academy Man. *It is pivotal that each young man recognize that our code of conduct seeks to develop the self-discipline necessary to achieve such an Ethic. Hence, it is my responsibility and intent to vigilantly hold Academy Men accountable to that code of conduct.*

Below please find and review significant information for Sophomore Year.

Dress Code & Grooming – Students must wear a solid colored dress shirt (*no stripes, plaids or patterns*), solid colored long dress pants *with belt*, and shoes *with socks* appropriate for a business environment. ***By Orientation Day, hair is expected to be cut above the collar, off the ears, and above the eyebrows.***

Attendance Procedure

In the event a student is going to be absent, late, or needs an early dismissal:

- Please call the attendance hotline 732-747-1959 x 300 or email attendance@cbalincroftnj.org prior to 8:00 am.
- Following any absences, students are required to bring in the Attendance note to the Main office first day upon return.
- If a student is going to be late to school, he is required to arrive to the Main office with an Attendance note.
- **Failure to present a written note for any lateness or absences may result in detention.**
- **More than three tardy arrivals in any one quarter will result in detention.**
- If a student will be leaving early, he is required to bring the Attendance Note to the Main office **before homeroom** Prior to leaving, he is required to stop back by the Main office to sign out.
- **Students are NOT ALLOWED TO LEAVE SCHOOL WITHOUT SIGNING OUT IN THE MAIN OFFICE.**
- You'll find posted, a standard absence letter template on the CBA website. Please use this form throughout the school year to communicate any absences, late arrivals and early dismissals.

Computer/Internet/Social Media – Personal computers and tablets may be used in class. Students are expected to exhibit the highest moral and social behaviors in relation to their internet and social media use. The ***Acceptable Use Policy for Computing and Related Technologies***, signed by parents and students at the beginning of Freshman Year, remains in effect.

Please Note: *If there have been any significant happenings with your son over the summer, such as medical conditions, psychological evaluations, educational testing or interaction with law enforcement we ask that you notify the school so that we are prepared and can best work with your son. Please do so by contacting the Office of the Dean of Students or your son's Guidance Counselor.*

ORIENTATION

Sophomore orientation for the opening of the 2021-2022 school year will be held on Tuesday, September 7th. **Sophomores** should report to their appropriate homeroom by 8:20am on September 7th. Sophomore homerooms are primarily located in the 400 and 500 wing. Lists will be posted in the Cafeteria and between the Biology and Chemistry Labs. This orientation day will conclude at 12:30pm, at which time parents may pick up their son(s), or buses will be available to pick up students. ***Sophomores should come to Orientation with proper haircuts and be dressed according to the regular dress code requirements including a dress shirt, tie, dress pants, socks and shoes. Additionally, please have your son bring a blazer to wear as school yearbook pictures will be taken on orientation day.*** Your cooperation in adhering to all requirements is greatly appreciated. Any student in violation of these regulations may be sent home and/or subject to disciplinary action.

The First Day of Class will be Thursday, September 9th. Students should be in homeroom by 8:20am and will be dismissed at 2:30pm.

School Buses will be parked in front of the main entrance at 2:30pm each afternoon. Please remind your son that the buses will leave promptly at 2:35pm. **Your township arranges notification of bus times and stops. Such information should arrive prior to the start of the school year; if not, please contact your local school district.** Those students who take CBA charter buses will be notified by the school about pertinent information.

School Pick-Up Information: All traffic will be stopped at 2:35pm each day to allow the departure of the buses. If picking up your son by car after school, it is *strongly suggested* - for your own convenience and to reduce traffic congestion - to ***wait until 2:45pm*** to avoid any traffic delays caused by the buses.

Sophomore Retreats will be October 14th, 15th, 18th, and 19th. The retreat program consists of presentations about the unique Lasallian nature of CBA, student and faculty talks on faith development, and social activities. Growing in recognition of God's real presence at work in their lives via retreat experiences is an integral part of your son's CBA education. Considering this truth, attendance is therefore mandatory. More information on your son's retreat will follow.

The Mass of the Holy Spirit will be celebrated in school on Friday, September 10th for the entire student body. At this traditional opening mass of the new school year we will pray for the Holy Spirit to guide us and bless us in the months to come.

I am enthusiastically looking forward to working with you for the benefit of your son as he moves forward at CBA. I hold it as a true privilege and vocation to assist in the continued development of his intellectual maturity and moral responsibility as he strives to develop the Christian Ethic of an Academy Man.

Sincerely,



Matthew Meehan, M.T.S.
Dean of Students